



Grants 101

GOCCP is the State Administering Agency for law enforcement, crime prevention, juvenile justice and victims services programs. Whether via direct allocation (mandated) or competitive awards, available funds are announced through a standardized solicitation known as a Notice of Funding Availability (NOFA). Throughout the year, NOFAs are posted on the GOCCP website: <http://goccp.maryland.gov/>. These NOFAs contain guidance/requirements needed to apply for grant funding.

Eligible applicants review posted NOFAs and use the GOCCP online application software to apply for grant funding. Upon completing the online process, the applicant generates hard copies of their application and submits them to GOCCP with original signatures. To be considered for grant funding, applications must address the NOFA requirements/formatting and be submitted in a timely manner.

GOCCP conducts an internal and/or external peer review of all eligible applications. Based on the reviews, applications are ranked and final funding decisions are made. Successful applicants receive award documents detailing the grant award specifications and processes for submitting programmatic reports and financial expenditures. Grant funds are distributed through quarterly reimbursements.

Grant Application Tips

Follow these tips to avoid common mistakes when applying for and submitting your grant:

Common Mistakes

1. Submission does not follow application format and outline. The narrative is missing or unresponsive to requirements defined in the NOFA.
2. Budget entry errors including placing budget line items in the wrong category and requesting un-allowed budget items.
3. Problems regarding fringe benefits.
4. Someone other than the authorized official (or the designated signatory) signs the application documents.
5. No signature pages/all signatures not included.
6. Missing required attachments.

Solutions

1. Read the grant NOFA carefully. Follow the application format and provide a detailed, accurate, and up to date narrative. Pay particular attention to any changes from previous years.
2. Refer to the NOFA for guidelines regarding where to place specific line items. The NOFA will also list any un-allowed expenses.
3. Fringe benefits should be broken out as a separate line item and cannot exceed 30% of the reported salary costs.
4. Only the authorized official or an alternate authorized signatory may sign the grant application.
5. Both the Certified Assurances and Federal Anti-Lobbying Certification must be signed in blue ink by the appropriate agency representative and included with the application hardcopies.
6. Attachments including letters of support, MOUs, certifications etc. are listed in the NOFA and must be submitted with the hard copies of the grant.

Updated April 2015



Fact Sheet

Larry Hogan
Governor

Boyd K. Rutherford
Lieutenant Governor

Christopher B. Shank
Executive Director

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Applying for Grant

Step 1: Visit the GOCCP Website

- <http://goccp.maryland.gov/>
- See what grant programs are available (NOFAs)
- Check back often

Step 2: Select a Grant Program

NOFA Information Page contains:

- Eligibility Requirements
- GOCCP Point of Contact
- Application Requirements
- Critical Dates










Step 3: Apply for Funding

- Review training videos online at:
<http://goccp.maryland.gov/>
- Login to an existing GMS account
- Setting up a new GMS account
- Complete an online application

Notifications of Funding Availability (NOFA)

GOCCP is currently accepting grant applications for the following programs:

- [Domestic Violence Unit Program \(DVUP\)- FY 16](#)
- [Violence Against Women Formula Grant \(VAWA\) - 2015](#)
- [State Fiscal Year 2016 Title II Formula Grant \(JJAC\)](#)
- [Survivors of Homicide Grant Program - 2016](#)
- [Victim Assistance Formula Grant Program \(VOCA\) - 2015](#)
- [Edward J. Byrne Memorial Justice Assistance \(BJAG\) Grant - 2015](#)
- [Law Enforcement Training Scholarship Program \(LETS\)](#)

GOVERNOR'S OFFICE OF CRIME CONTROL & PREVENTION				
				
Login: <input type="text"/> Password: <input type="text"/> Login Forgot Password?				
Funding Opportunity	Electronic Deadline	Hardcopy Deadline	Information	Document
▼ Edward J. Byrne Memorial Justice Assistance (BJAG) Grant - 2015	06/04/2015	06/11/2015		
Eligibility: Grant funds requested through this application are limited to the following BJAG Program Federal Purpose Areas (FPA): Law Enforcement programs, Prosecution and Court programs, Prevention and Education programs, Corrections and Community Corrections programs, Drug Treatment programs, Crime Victims and Witness program, and Planning, Evaluation, and Technology Improvement programs.				
Deadline: The online application must be submitted no later than 3:00 PM on June 4, 2015. The hard copy application must be submitted to GOCCP no later than 3:00 PM on June 11, 2015.				
▼ FY16 Survivors of Homicide Grant (SOHG) Program	04/28/2015	04/30/2015		
Eligibility: State Government Agencies Local Government Agencies Non-Profit, Non-Governmental Victim Services Programs including Faith-based and Community Organizations				
Deadline: The online application must be submitted no later than 3:00 PM on April 28, 2015. The hard copy application must be submitted to GOCCP no later than 3:00 PM on April 30, 2015.				
▼ Law Enforcement Training Scholarship	04/02/2009	04/02/2009		
Eligibility: GOCCP is making funding available to local law enforcement personnel, including crime lab staff, for training. An agency's Total Fiscal Year LETS requests cannot exceed \$5,000. Preference will be given to agencies that have not received LETS funding within the last six months. Future applications will continue to be accepted and processed on an on-going basis, subject to funding availability.				
Deadline: Continuous				
▼ Medication Assisted Treatment (MAT)/Reentry Program	04/22/2015	04/29/2015		
Eligibility: GOCCP is making \$500,000 in funding available to local jails and detention centers to support reentry initiatives for offenders with opioid addictions. The purpose of the MAT/Reentry program is to develop and implement MAT programs using Vivitrol, enhance and expand existing programs using Vivitrol, and to increase capacity and provide accessible, effective, comprehensive, and coordinated care as part of the Vivitrol-based MAT program.				
Deadline: Electronic Application must be received by 3:00 pm, April 22, 2015 and hard copies (with original signature) must be received in our office by 3:00 pm, April 29, 2015.				